

**ASCENDING TO NEW HEIGHTS  
TRAILBLAZING TO UNCHARTED**



**INSTRUCTIONS FOR  
JOINING AND VOTING IN AGM**

**FPT'S 2024 ANNUAL GENERAL MEETING OF SHAREHOLDERS**



# INSTRUCTIONS FOR JOINING AND VOTING IN AGM

## 1. Prepare to login



Phone/tablet/laptop



Phone number registered with FPT



Stable internet connection



ID card/ Passport

## 2. Login

**STEP 1**

Shareholders access the website address <https://agm.fpt.com> and select “Log In” as **Shareholder**

FPT | 2024 ANNUAL GENERAL MEETING OF SHAREHOLDERS

Download documents Voting Cao Thi Ly Custodian Code: 123456

**You are:**

- Shareholder**  
Log in as a Shareholder or a Proxy
- Guest**  
Log in as a Guest

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**2024 ANNUAL GENERAL MEETING OF SHAREHOLDERS**  
April 10, 2024

**STEP 2**

Shareholders enter **Custodian Code/ ID Number/Passport Number** that was used to register with FPT.

Note: In case the Attendee is a Proxy appointed by the Shareholder, please enter the Proxy's ID number/ Passport number

Sign in:

Custodian Code, ID/Passport Number \*

038180000012

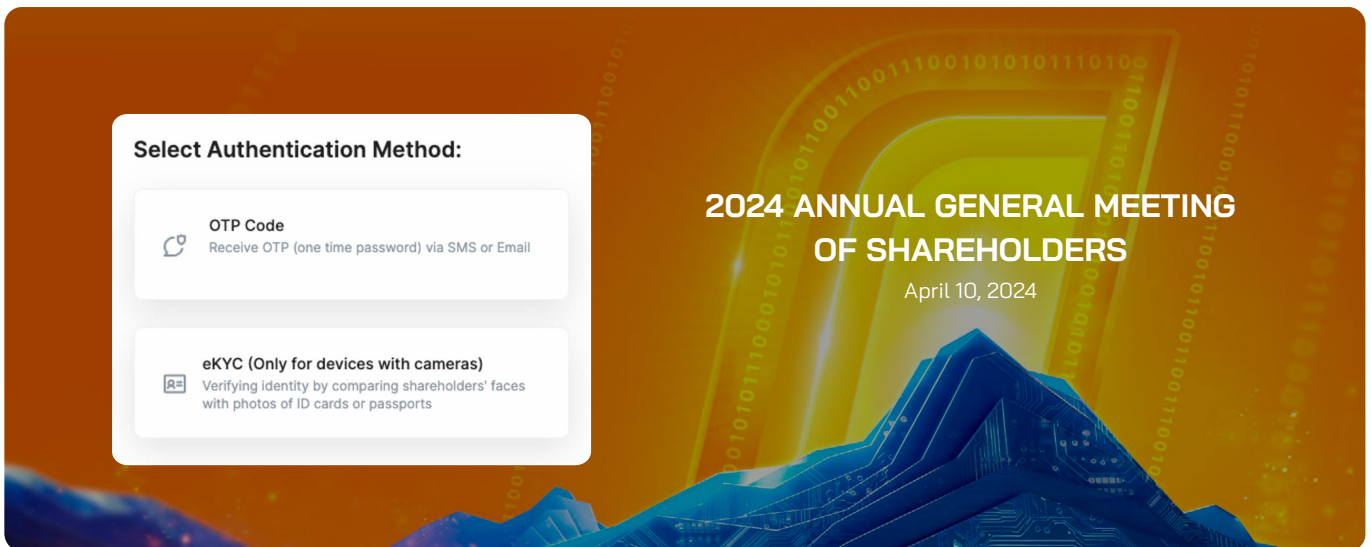
Continue

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**STEP 3**

Choose one of the following two authentication methods:

- Verify via OTP code
- Verify via eKYC (This option is only available on devices with a camera)



## Verify via OTP Code

Shareholders receive a **six-digit OTP code** via SMS and email. Enter the received OTP code and click on Sign in to complete the shareholder identity verification process

### Note

- If the shareholder is the one logging in, the phone number receiving the OTP code is the one registered when opening the securities trading account
- In case the shareholder has changed their phone number, please contact the Organizer according to the information provided in the Invitation Letter to update your phone number, or call the hotline for assistance.
- If the attendee is a Proxy, the phone number receiving the OTP code is the one provided by the shareholder on the Proxy form sent to the Organizer.

Welcome, Cao Thi Lý

OTP has been sent to your phone number: **034\*\*\*\*\*2** and email address: **lyc\*\*@fpt.com**

Enter OTP \*

Time remaining 172s

[Request to resend OTP](#)

By logging in, you are agreeing to [UVote's Terms of Use and Privacy Policy.](#)

Sign in



## Verify via eKYC

**Step 1.** Choose one of the following two authentication methods:

- Authenticate by ID/ Citizen Card.
- Authenticate by Passport.



**Bước 2.** Select Take Photo to open the camera on your device. Click **Capture the front/ Capture the back/ Portrait** to take the photo in the following sequence:

- Front and back of the ID or Citizen Card; or front of the passport.
- A portrait photo or a short video of the shareholder.

**Step 3.** Select **Confirm** to complete the shareholder identity verification process

**Note:** The ID/ Citizen Card or Passport must not be too old (blurry, overexposed, significantly different from the current time...); the portrait needs to be taken directly and clearly to avoid affecting the face recognition system.

**Step 4.** After each capture, the screen will allow the customer to review the captured photo. Select Retake to retake the photo or select Confirm to proceed to the next step.

**Step 5.** After completing the photo-taking steps, the system will automatically extract information from the ID/ Citizen Card/ Passport of the shareholder. The shareholder should check their personal information and make any necessary adjustments.

**Step 6.** Select Confirm to complete the shareholder identity verification process. Shareholders' participation in the AGM will be confirmed upon the verification process, after which shareholders cannot authorize others to join.

1 For individual shareholders

Authentication by ID card

Verification by passport

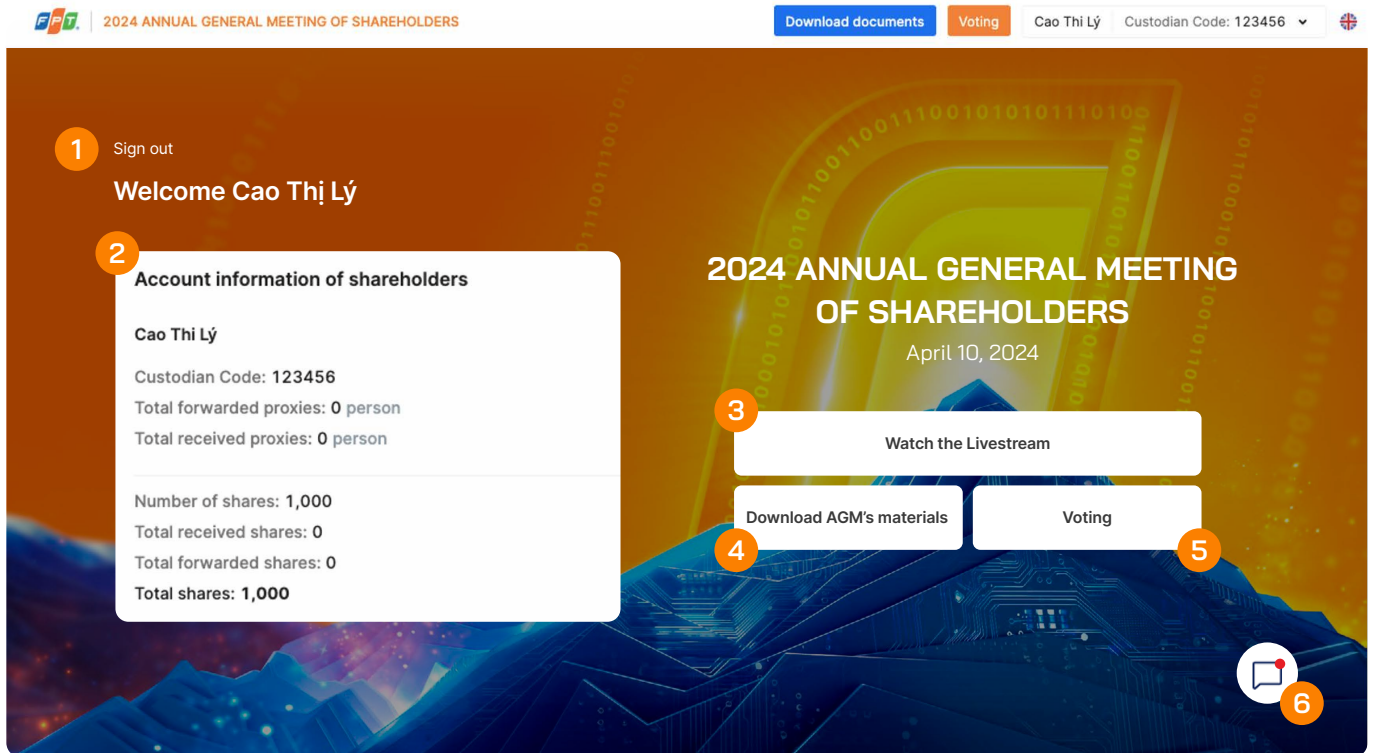
2 Photo of the front of ID card

Please take a photo of your passport. Make sure the detail is clear and has no glare.

3 Confirm

A screenshot of the eKYC verification interface. It shows two options: 'Authentication by ID card' and 'Verification by passport'. Below these is a section for 'Photo of the front of ID card' with a dashed box and a camera icon. A 'Confirm' button is at the bottom. The interface is numbered 1, 2, and 3.

### 3. Instructions for watching the AGM



After the verification process, Shareholders can vote, watch the online AGM or chat:

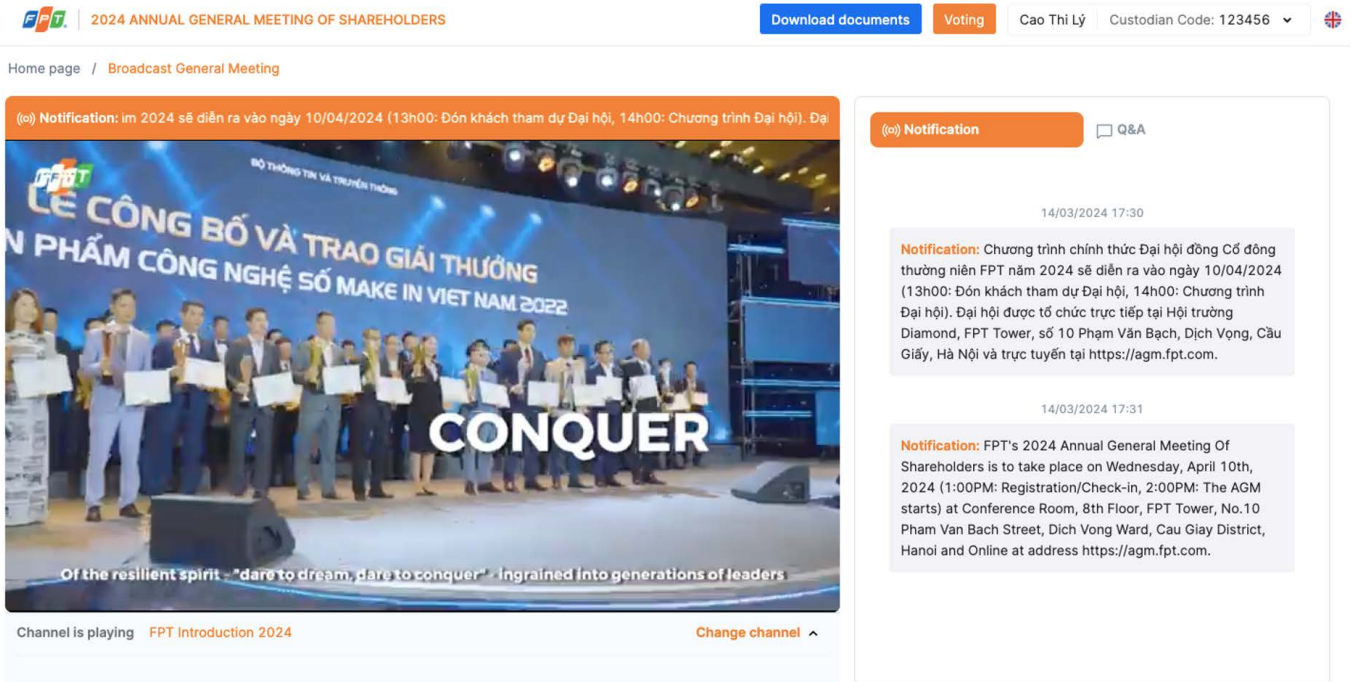
- 1 Sign out**  
Allows Shareholders to exit the system and return to the login screen
- 2 Account Information of Shareholder**  
Displays general information of Shareholders
- 3 Watch the Livestream**  
Allows Shareholders to access the online Annual General Meeting broadcast channel
- 4 Download AGM's materials**  
Allows Shareholders to download meeting-related documents
- 5 Voting**  
Allows Shareholders to view and vote
- 6 Notification icon**  
Allows Shareholders to read notifications and chat

**STEP 1** To watch the online AGM, Shareholders click on **Watch the Livestream**

**STEP 2** Shareholders will be directed to the online AGM broadcast channel

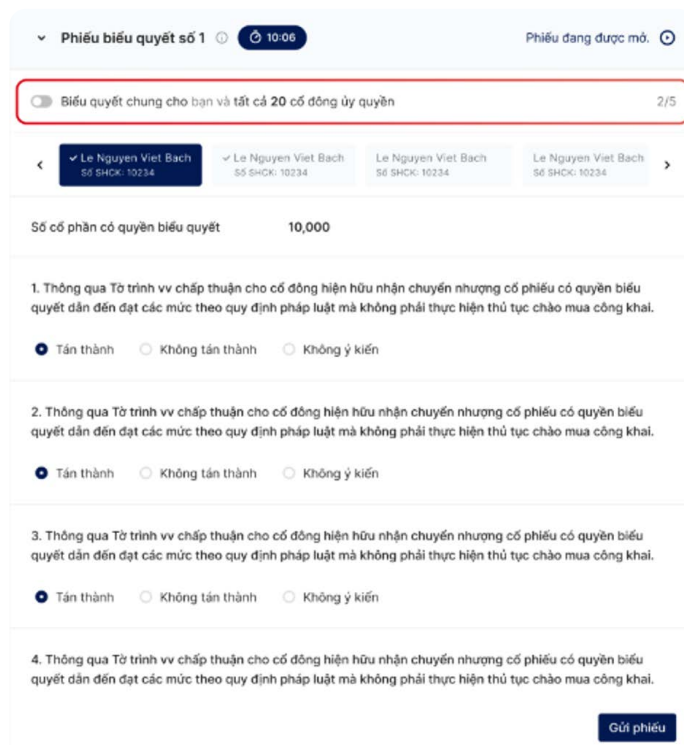
## 4. Instructions for Voting

**STEP 1** To vote, Shareholders click on **Voting** on the left & above corner of screen.



**STEP 2** Shareholders vote separately for each Proxy by checking each name box or turning on the general voting bar.

**STEP 3** Shareholders choose **Agree** or **Disagree** or **Abstain** for each content in each Voting Form. Then click **“Send Form”**



## 5. Instructions for Q&A

**STEP 1** To ask questions to the company's leadership, shareholders select the **Q&A** section.

The screenshot displays the FPT 2024 Annual General Meeting interface. At the top, there is a navigation bar with the FPT logo, the text "2024 ANNUAL GENERAL MEETING OF SHAREHOLDERS", and buttons for "Download documents", "Voting", and a dropdown menu for "Cao Thi Ly" with a "Custodian Code: 123456" and a flag icon. Below the navigation bar, the page title is "Home page / Broadcast General Meeting". The main content area is divided into two sections. On the left, there is a video player showing a blue-themed graphic with the number "2024" and the text "Stepping into 2024". Below the video, it says "Channel is playing FPT Introduction 2024" and "Change channel ^". On the right, there is a "Q&A" section with a notification icon and a "Q&A" button. The text "There are currently no messages" is displayed in the center. At the bottom of the Q&A section, there is an "Enter message" input field, a "Send" button, and a "Send" button.

**STEP 2** Enter your message on the chat box and click **Send**

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User Manual For UVote (E-Voting Platform)  
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